



**Position:** Project Associate

**Reporting To:** Project Manager / Programme Head

**Location:** Lakhimpur district-level (Field-based), Assam

**Joining:** January, 2026

**CTC:** 40,000/month (TA will be provided separately as per organizational policy)

**Type:** Full time, on site

### **About us:**

Ayang Trust works to reduce vulnerabilities and enable thriving lives for underserved communities in Northeast India by strengthening education, livelihoods, and community systems. We work in some of the most remote yet incredibly beautiful geographies with communities who carry deep wisdom, warmth, and a spirit of collaboration. Our approach is rooted in dignity, long-term partnerships, and community-led transformation.

Ayang Trust is guided by the values of integrity, equity, excellence, love, and collaboration. We envision a world where everyone has the choice to live a life of love, dignity, and purpose irrespective of conditions at birth.

### **The Opportunity:**

Ayang Trust is seeking a **Project Associate** to lead its **livelihood project on women's entrepreneurship and enterprise development** across the various development blocks of **Lakhimpur district, Assam**. The Project Associate will lead the overall implementation of the project across selected blocks/villages of the district. The role involves close coordination with communities, local institutions, and project teams to ensure effective delivery of project objectives, with a strong focus on capacity building, entrepreneurship development, and strengthening collective enterprises including Farmer Producer Organizations (FPOs).

### **Key Expectations:**

- Lead end-to-end implementation of project activities across different parts of the district in line with approved plans and timelines.
- Work closely with community institutions, farmer groups, women collectives, and local stakeholders to achieve project outcomes.
- Design, coordinate, and facilitate capacity-building initiatives including training programs on livelihoods, entrepreneurship development, and enterprise management.
- Support the formation, establishment, and strengthening of collective enterprises, including Farmer Producer Organizations (FPOs), SHG federations, or producer groups.
- Provide handholding support to FPOs/collectives on governance, business planning, aggregation, value addition, and market linkages.
- Ensure timely and effective execution of all project activities and troubleshoot field-level implementation challenges.
- Oversee proper utilization of project budgets and ensure compliance with financial and operational guidelines.
- Monitor project progress, track outputs and outcomes, and ensure quality implementation on the ground.

- Prepare and submit periodic project reports, MIS updates, and documentation as required by the organization and donors.
- Coordinate with district administration, line departments, and other relevant institutions to strengthen convergence and sustainability of interventions.
- Any task assign by the reporting manager

### **Desired qualification and competencies:**

- Strong field implementation and community engagement skills
- Experience in training facilitation and entrepreneurship development
- Understanding of collective enterprises, FPOs, and rural livelihoods
- Good documentation, reporting, and coordination skills
- Ability to work independently, ambiguity in field conditions with minimal supervision
- Master's degree in Development Studies, Social Work, Rural Management, or a related field from a reputed institution
- A minimum of 2 years of relevant work experience in development projects, livelihoods, community institutions, or enterprise promotion.
- Experience in working with rural communities, producer collectives, SHGs, or FPOs will be an added advantage.
- Proficiency in MS Office and basic digital tools.
- Fluency in Assamese and English (knowledge of local dialects will be an added advantage).
- Willingness to travel extensively within the district.
- Should have a two-wheeler and a valid driving license.”

### **Why Join Us:**

Ayang Trust offers a unique opportunity for individuals to immerse themselves in meaningful, community-rooted work. Here's what you can expect:

- A nurturing environment where team members feel secure, respected, and empowered to grow.
- The freedom to bring your ideas to life and contribute meaningfully to our evolving work.
- A team that thrives on experimentation, creativity, and continuous shared learning.
- The chance to work closely with rural communities and contribute to long-term, sustainable change.
- A culture of peer support, reflection, and values-driven mentorship that encourages both personal and professional development..

### **How to Apply:**

Interested candidates can send their CV and a cover letter to [people@ayang.org.in](mailto:people@ayang.org.in) (CCing [abhishek@ayang.org.in](mailto:abhishek@ayang.org.in)) with the subject line “*Application for Project Associate– Ayang Trust*”.

### **Application Deadline:**

The deadline for submitting applications is **20th January, 2026**. Please note that incomplete applications and those received after the specified date will not be considered.

**Selection Process:**

Please note that only shortlisted candidates will be contacted via email. Applications that do not meet the required qualifications and competencies will not be considered.

The selection process will consist of the following stages:

**Shortlisting –Pre-Work Assignment –Interview(Round One) –Interview (Round two if required)**